



CLIENT PROJECT QUESTIONNAIRE

Name: _____ Date _____

Address: _____

City: _____ State: _____ Zip: _____

Email Address: _____

Phone: _____

What type of work do you require? Remodel Addition New Construction

Describe the scope of work of your project?

What is your timeline? (Start time)

Have you ever been through the building process before? Yes No

Have you prepared a budget? Yes No What is it?

Are you working with a Contractor? Yes No Contractors Name:

Are you working with an Architect? Yes No Architects Name:

What costs have you budgeted for the Architect?

What type of involvement do you want the Architect to have?

- ___ Construction Design
- ___ Construction Documents
- ___ Bidding
- ___ Construction Administration

Architects' other area of involvement (If Applicable)

Do you have financing in place? Yes No What type of financing?